

**REQUEST FOR A REVIEW of DYNAMIC DISQUALIFICATION
issued by the
USTA LEAGUE NTRP COMMITTEE (11)**

TO: Chairman, NTRP Review Committee

FR: _____, Captain / Player

Address _____

Phone _____

e-mail _____

I request a formal review regarding the NTRP disqualification of:

Name of Disqualified Player _____
 Disqualified at NTRP Level and Gender _____
 Disqualified from Team(s) _____
 Section(s) _____
 Area(s) (District/State/Region) _____
 Date of Disqualification _____

I understand that missing or incorrect information is the sole basis on which a Review will be considered.

I understand that this review will take place as soon as reasonable; that the guidelines, as set forth in the NTRP Review Committee Procedures and the current USTA NTRP Computer Rating System, will be applicable; that a decision may be rendered on the facts as provided in this written Review; that a hearing may be held at the discretion of the NTRP Review Committee; that the captain and/or disqualified player, if available, may attend any hearing that may be held (or sit in by conference call); that the majority decision of the NTRP Review Committee cannot be further Reviewed; and that if a player is disqualified, the player may not play at the disqualified NTRP level in either singles or doubles for the remainder of the league championship year and for the succeeding league year.

Specific Data Errors that Support the Review (attach documentation):

Match #:	Match #:	Match #:
Date:	Date:	Date:
Position:	Position:	Position:
<input type="checkbox"/> Correct player to:	<input type="checkbox"/> Correct player to:	<input type="checkbox"/> Correct Player to:
<input type="checkbox"/> Correct Score to:	<input type="checkbox"/> Correct Score to:	<input type="checkbox"/> Correct Score to:

Description of additional missing and/or incorrect information on the records provided (use back if needed):

Captain's Signature

Office Use	Area/District and Section :	Date Received:	Time:	Date Decided:	Time:

NTRP REVIEW COMMITTEE **DYNAMIC DISQUALIFICATION GUIDELINE PROCEDURES (11)**

This Committee has the responsibility for ensuring that proper procedures have been followed and due process granted.

Decisions by NTRP Review Committee must include:

1. Findings of fact - jurisdiction.
2. Decision based on findings of fact and the guidelines set forth below.
3. Findings of fact - disqualifications.

Jurisdiction

Reviews to an NTRP disqualification are based on USTA League Regulation **2.04 League NTRP Disqualification and Review Procedures**. Following notification of a disqualification, if the team captain of the player disqualified wants to Review the disqualification, he/she must request, in writing, a review before the NTRP Review Committee of the nearest available jurisdiction. The request shall be delivered to the Chairman of the NTRP Review Committee within the deadline set by the administrator or the chairman of the Championship Committee.

Disqualifications

In the event of an NTRP disqualification under USTA League Regulation 2.04, the NTRP Review Committee shall:

- Ensure that proper procedures were followed by the section (see questions below)
- Review information submitted by the Reviewing party that had not previously been entered as computer data input or records that show incorrect data input.

Questions to be asked by the NTRP Review Committee include:

- Was the NTRP Disqualification Report run in the manner prescribed in the USTA NTRP Computer Methodology Procedures?
- Was the player properly notified in accordance with USTA League Regulations?

Disqualification Criteria

The section will run the NTRP Disqualification Report on an *as needed* basis. NTRP Disqualification will occur when an individual has reached the disqualification level three (3) times based on the USTA League match results appearing in the file and as determined in the USTA NTRP Computer Methodology Procedures.

Review guidelines

1. The NTRP Review Committee shall review any additional information presented by the Captain.
2. The Committee shall determine if the player record is accurate and complete.
3. The Committee shall determine if the information presented by the captain impacts the accuracy of the player records.
4. If the NTRP Review Committee deems it necessary to hold a hearing, these hearings may be conducted in person or by conference call with the involved parties.
5. The Committee shall reach its decision and notify the affected player(s) and captain(s) in writing of its decision.