

# WITHDRAWALS AND ENTRY FEE REFUNDS AT USTA NATIONAL JUNIOR TOURNAMENTS



It is a player's responsibility to immediately take action to withdraw from the tournament should circumstances arise which would not enable a player to compete. Good sportsmanship and the USTA Regulations dictate that a player should never:

- enter a tournament they do not intend to finish
- withdraw from a tournament after entries close unless it is for injury, illness or personal circumstance
- enter two or more concurrent tournaments without prior written approval from each Tournament Committee

## Withdrawing from a tournament:

- **Prior to Entry Deadline:** If entries have not yet closed, a player may withdraw by going to the tournament's USTA TennisLink homepage – the same web page where the player registered for the tournament. Once in the system, click on the "Register Now" text in red. When taken to the next page, click on "Withdraw" on the left-hand side of the screen. You will need your confirmation number from your original registration to withdraw. Because your credit card will not be charged prior to the entry deadline, no refund needs to be made. If you cannot locate your confirmation number, contact [linkteam@usta.com](mailto:linkteam@usta.com).
- **Previously Authorized Entries into Concurrent Tournaments:** If a player has previously received written approval to enter concurrent tournaments from each Tournament Committee, the player must immediately notify the Tournament Director and/or Referee to let them know which tournament the player has chosen to play.
- **After Entry Deadline:** Immediately contact the tournament to withdraw from the tournament – telephone numbers and email addresses of the Tournament Director and/or Referee will be posted on the tournament's USTA TennisLink homepage. Players must also fulfill the written verification requirements described below if the withdrawal is for injury, illness or personal circumstance and the player wants to avoid being levied USTA Suspension Points.

## Entry Fee Refund:

- **Player is Not Accepted Into Tournament:** If a player has previously paid an entry fee and is not accepted into the tournament, the player is entitled to a refund. Generally, in USTA National Junior Tournaments, no player is charged an entry fee until tournament selection is done and the acceptance list is published to the tournament website. The TennisLink processing fee paid in addition to the entry fee is not refundable.
- **Previously Authorized Entries into Concurrent Tournaments:** If a player has previously received written authority to enter concurrent tournaments from each Tournament Committee, the player is entitled to a refund from the tournament(s) that will not be played. The TennisLink processing fee paid, in addition to the entry fee, is not refundable.
- **Other Withdrawals after the Entry Deadline:** Players who withdraw after the entry deadline for any reason other than a previously authorized entry into concurrent tournaments are not entitled to a refund.

## USTA Suspension Points:

Any withdrawal (other than for previously authorized entry into concurrent tournaments) that does not meet the written verification requirements described below by the last scheduled day of the tournament (and, in the case of personal circumstances, has also been approved as a personal circumstance by the Referee) will result in the player being levied suspension points, and any match that is not played will be coded as a Default.

## Written Verification Requirement for Withdrawals Due to Injury, Illness or Personal Circumstance:

- **Illness or Injury:** The required written verification of an injury or illness must be from a medical professional and must be received by the tournament no later than the last scheduled day of the tournament.
- **Personal Circumstance:** If the player is withdrawing because of a personal circumstance, the player must deliver a written description of the situation no later than the last scheduled day of the tournament, and the Referee will determine whether the situation is a personal circumstance.